



MAEA Board Meeting Agenda and Minutes  
Wednesday, September 12, 2018  
5:30pm to 7:30pm  
Oxford High School  
100 Carbuncle Dr. Oxford, MA

**MAEA Board Google Folder:**

<https://drive.google.com/drive/folders/0B6kbajYxVag8fmVSUmY0VWIGSmtYVvRHc1BpOTRI RkdEY2NvcGkzUnhEcEx5ZFRSbzV3cjg?usp=sharing>

Please request access to folders for specific committees directly from the committee chairs, to request general access please contact [secretary@massarted.com](mailto:secretary@massarted.com)

**PRESENT:**

**VIRTUAL/ ZOOM:**

**PROXY:**

**MISSION:** The mission of the Massachusetts Art Education Association (MAEA) is to advance high quality visual arts education throughout the state by empowering art educators to excel in the practice, instruction, promotion, and celebration of visual art.

**Meeting Begins:**

**Meeting Adjourned:**

**1. Acceptance of Minutes**

**Description:** Motion to accept August minutes

**Motion:**

**Discussion:**

**Action:**

**2. Acceptance of Reports**

**Description:** Motion to accept September Reports

**Motion:**

**Discussion:**

**Action:**

### 3. Board Updates

**Description:**

**Treasurer's Report Update:**

**YAM/Recognition:** *Action Items/Board Help?*

**NAHS Conference:** *Action Items/Board Help?*

**NAEA Convention Update:**

**PDP Providership Application:**

**Google Suites:**

**Constitution Update:**

**Motion:**

**Discussion:**

**Action:**

### 4. Report Template

**Description:**

*Any additional feedback on the report template that was shared in the reports folder?*

**Motion:**

**Discussion:**

**Action:**

### 5. Board Meetings & Committee Meeting

**Description:**

Board Meetings: October 16, November 8, December 6. *Who would like to host these meetings?*

*Make sure your committee meetings are scheduled, and they've been added to the [MAEA Google Calendar](#) either by yourself, or email Jaimee to put them on the calendar. If you don't have access to add meetings to the calendar, and you would like access, let Melissa know (currently Billy, Erin, Jaimee, Laura, and Mel have access to add meetings).*

**Exhibition Committee Meetings** - 6:30-7:30 pm, Oct 9, Nov 13, Dec 4, Jan 15

**YAM/Recognitions Committee Meeting** - 4:00-5:30 pm, Sep 24, Oct 22, Dec 17, Jan 14

**Convention Host Committee Meetings** - 7:00-8:00 pm, Sep 20, Oct 25, Dec 13

**Awards Committee Meeting** - To be scheduled

**PD Committee Meeting** - 7:00-8:30 pm, Oct 1

**Motion:**

**Discussion:**

**Action:**

## 6. Division Directors, Conference, YAM, Recognitions, Awards; Treasurer/Secretary

**Description:**

Please let Laura or Mel know if you are not going to resubmit for another term. If you are planning to re-submit, your letter of intent and resume/CV is due November 1 for Div Directors/Committee Chairs. For ECommittee your letter of intent and resume/CV is due October 1.

**Motion:**

**Discussion:**

**Action:**

## 7. Bylaws Review

**Description:** Finish reviewing the second half of the bylaws.

**Motion:**

**Discussion:**

**Action:**

## 8. New Business

**Description:** *At the end of each board meeting, we will take 10-15 minutes for new business. New business may be anything not included in this month's agenda that you have written down in your "parking lot" during the meeting, or any topic that you want to bring up to share or for people to think about before the next meeting.*

**Motion:**

**Discussion:**

**Action:**