



YOUTH ART MONTH 2018

*Please Print Clearly and Securely Attach **the first page** to the
outside of your Packaging
Label Packages 1 of 1, 1 of 2 etc.*

TEACHER INFORMATION:

Name: _____

Teacher Email (required): _____

School Name: _____

School District (if applicable): _____

School Address: _____

School Phone Number: _____

Teacher Phone Number: _____

ARTWORK INFORMATION

Number of 2-Dimensional Works: _____

Number of 3-Dimensional Works: _____

Total Number of Packages: _____

DROP OFF LOCATION: _____

I will pick up my artwork (days to be announced) at:

_____ The State Transportation Building

_____ The drop-off location listed above

PACKING CHECKLIST (for you)

- I registered online for YAM**
- Work represents different assignments/lessons**
- All work is original/ No group work**
- 2D artwork is MATTED or MOUNTED (*Except for canvases / canvas boards*)**
- The matting is Black or White**
- Matt or Mount border is NO LARGER than 3" per side**
- Matting has a sandwich matt or tagboard securely attached on back to protect work**
- No staples; no glass; no frames; *no front name tags***
- Canvases and canvas boards are *not* matted or mounted**
- Stretched Canvas have eye hooks (we will attach the wire) !!!**
- Arrow is drawn on back of all 2D work to indicate the top**
- Student's Name, Teacher's Name, and School is PRINTED directly on BACK /BOTTOM of work***
- Signed Student Release form is securely attached to the back/ bottom of work**
- I have filled out and submitted online, the name tag information forms**
- I have packaged the work (following the directions for packing) to ensure the safety of the work during transportation.**