

ARTWORK SUBMISSION REQUIREMENTS
REGISTER ONLINE PRIOR TO PREPARING WORK FOR EXHIBITION
2018 YOUTH ART MONTH REGIONAL EXHIBIT
Worcester Art Museum, Worcester, MA

NO ENTRY FEES! Worcester Art Museum provides us with this exhibition site free of charge in order to fully support our local art programs. The show is organized by volunteer art teachers who have joined or assisted the Regional Planning Committee. Please consider volunteering when you complete your online registration.

ENTRY LIMIT: 4 original student artworks per teacher (*varied lessons please*).

SIZE LIMIT: No larger than 22x28" (*including mat*). Pedestals are available for small 3D projects.

PREPARATION CHECKLIST: Follow these guidelines for great looking work.

- Artwork must be **matted** (*NOT mounted*) with a 2" border in **white**. Do not use thick backing, frames, or glass. Artwork will be hung with pushpins. Canvas boards must have attachments for hanging. (*If matting or labeling is a problem, please contact youthartworcester@gmail.com.*)
- Type labels in the format outlined below. We recommend using 2x4" address labels such as Avery 5263, but printed and pasted is acceptable. Abbreviate where necessary.
- Affix labels neatly to 2D work's lower right front corner. (*No tape, staples, or Elmer's please!*)
- 3D projects and canvases must have two labels. Affix one label to the bottom of the piece for tracking, and affix the other to cardstock or paper for presentation.
- Securely attach completed student entry form to the back or bottom of each work.
- Complete the inventory list to submit with your artworks for tracking purposes.

LABEL FORMAT	EXAMPLE	PRESENTATION QUALITY IS EXPECTED
Student Name, Grade Title, Media School District Teacher Name	Jane Doe, Gr. 9 Fruit Still Life, Watercolor Auburn High School Auburn Public Schools Mrs. Bastien	Artwork not meeting preparation guidelines upon delivery will be rejected.

DROP-OFF: Hand-deliver work with Inventory and Student Entry forms on Mon, March 5th, 3-5pm. Installation will occur 3-6pm **Volunteers Needed** (Snow Date: Fri, 3/8, 3-5pm)

LOCATION: Worcester Art Museum, 55 Salisbury Street, Worcester. Use the Lancaster Street Entrance (free parking). The exhibition is in Higgins Education Wing.

RECEPTION: Join us for this family celebration on Sunday, March 11 2018, 12:30-2:30pm

PICK-UP DATES: Tuesday, April 3 – Friday, April 6 2018, 9am-5pm (If 4/2 is a snow day, work may not be available until 3pm on 4/3)